

## Kirklees Supporting People Workbook Returns Dates 2017-2018

The dates below show when Key Performance Indicators (KPI) workbooks must be submitted.

Failure to submit the workbook(s) by the deadline will result in a Default Notice being issued. If your service is issued with more than two default notices the contract could be terminated, so please make sure you meet the deadlines. Any queries please contact the team.

<b>Quarter</b>	<b>Period covered</b>	<b>Weeks in quarter</b>	<b>Deadline for return</b>
<b>1. 2017/18</b>	03/04/2017 - 02/07/2017	13	23/07/2017
<b>2. 2017/18</b>	03/07/2017 - 01/10/2017	13	22/10/2017
<b>3. 2017/18</b>	02/10/2017 - 31/12/2017	13	22/01/2018
<b>4. 2017/18</b>	01/01/2018 - 01/04/2018	13	22/04/2018